

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, August 30, 2016
The Utility Board met at the Utility Business Office

Brian Bess called the meeting to order.

Board Members Present:

Brian Bess
Greg Coffin
Michael Singleton
Dale Gardner
Phil Starkey

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Steve Gress	Donohue & Associates
Steve Nutt	Bowen Engineering
Gary Moon	Bowen Engineering

Phil Starkey motioned to approve the minutes from the July 20, 2016 meeting and also the Special meeting on July 28, 2016. Dale Gardner seconded the motion. The motion carried.

Brian Bess asked for a motion based upon the discussion from the executive session held at 4:30 p.m. Phil Starkey motioned to approve the discussion. Butch Singleton seconded the motion. The motion carried.

Les Day reviewed the Utility report for the month of July. The Water Operating report did not show N.P.D.E.S. violations for the month. There were 28.37 million gallons of water pumped, with 27.01 million gallons of water treated. Water plant personnel responded to 14 service calls for billings and customer requests. There were 11 customer requests to check for leaks. There were 12 line locates. There were 46 connects and 48 disconnects for the month, with the total customers being 2,773.

The Operating Report for Wastewater showed no N.P.D.E.S. violations for the month. There were 37.34 million gallons of wastewater treated, for the month. It was reported that there was a total 4.05 inches of precipitation for the month.

There were 3 sewer complaints checked. There were 1,500 feet of sewer mains cleaned from sewer complaints.

Les Day told everyone that Culy Construction had slip-lined 67 manholes. There are over 400 manholes. Les said that there was still money in the budget this year to have more manholes slip-lined.

Gina Jenkins told everyone that the Call-Em-All system was used instead of door tags in August to notify delinquent customers that their bill was due, and that the system worked well. The system will also be used to notify customers of boil water advisories.

Gina then updated everyone that she has been sending information to Steve Chapla with Crowe-Horwath for several weeks to complete the rate study for Phase 3 of the WWT Plant.

Gina requested to extend Shannon Cox's probationary period for an extra month. There have been a lot of errors in her daily work after two months, and Gina is hoping that giving her an extended probation, she will be able to become more comfortable in her job and make fewer errors. The board said to go ahead with the extended probation.

Steve Nutt and Gary Moon, Representatives from Bowen Engineering, were present at the meeting to discuss Phase 3. Some of the areas that they discussed were replacing the old filter system with a new cloth media filter system. There will also be 2 new UV systems. Walls will be raised higher for flood elevation. All of the new piping will be painted with industrial epoxy paint, and the two new filter tanks will be covered with fiberglass. The UV system is scheduled to begin in December and be completed in April.

Steve Gress with Donohue & Associates said that the SRF loan for Phase 3 will need to close by the 2nd week of December 2016. Steve told everyone that he had submitted the initial paperwork to SRF in April and that there should not be any problems. Also, Rushville City Utilities is guaranteed to receive the loan because they are 5th on the list of cities that have applied for SRF loans.

Brian Bess asked for a motion to approve Bowen's GMAX proposal for guaranteed pricing of the project, contingent on approval of the City Attorney and with the Mayor's signature. Phil Starkey motioned to approve the proposal. Butch Singleton seconded the motion. The motion carried.

Les told everyone that Ann Copley, Clerk Treasurer had told him that she needs the Water and Wastewater budgets in by October 1, 2016. Les said that he would have them ready for Board approval at the September board meeting.

Brian Bess checked the claims for the month. Brian told everyone that everything looked fine. Butch Singleton motioned to approve the claims. Phil Starkey seconded the motion. The motion carried.

Les Day said that he had the final payment request for Phase 2 of the Wastewater plant. The amount of the request is in the amount of \$87,676.94. Greg Coffin motioned to approve the payment. Butch Singleton seconded the motion. The motion carried.

Before the meeting was adjourned, Butch Singleton wanted to commend the City Utilities employees for helping Intat Precision on Friday, August 26th. Due to all of the rain and saturated ground, there were portions of the plant that were flooding and the men took their equipment out and pumped out the loading docks to the storm drains.

Greg Coffin motioned to adjourn. Dale Gardner seconded the motion. The motion carried.

The next regularly scheduled meeting will be Wednesday, September 21, 2016 at 5 p.m. at the City Utilities Business office.

There being no further business, the meeting was adjourned.